

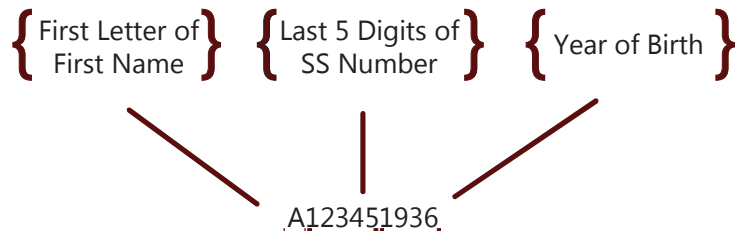
What to know about registering for the new Online Banking system ▼

First Time Logging In

The updated online banking system includes enhanced security features which will require you to perform some additional steps the first time you log in.

If you need assistance, our call center will be open from 8am to 8pm the week following the system upgrade.

- 1** If you currently have Online Banking, your username will be the same, but your password will not. We are assigning each user a onetime password consisting of your first initial, the last five digits of your tax ID (i.e. social security number), and the year you were born.



- 2** If your current username is the same as your account number, you will be prompted to create a new username the first time you log in.

Username Requirements:

Must be at least 8 characters in length, but no more than 20.

Any combination of letters and numbers. You may also use a period "." or underscore "_".

Cannot contain any spaces before, in the middle of, or after the username.

Note: To Login to Business accounts, re-registration will be required.

- 3** **Change Your Password**
As part of the login process you will be required to set up new security questions and create a new password to replace this temporary password.

Password requirements:

Must be at least 8 characters in length.

Must contain at least one numeric digit (i.e. 0-9).

Must contain at least one uppercase alphabetic character (i.e. A-Z).

Must contain at least one lowercase alphabetic character (i.e. a-z).

Must contain at least one non-alphanumeric symbol character (for example, an at sign "@" or an exclamation point "!").

Cannot contain any spaces before, in the middle of, or after the password.

Passwords are case sensitive.

- 4** **Set Your Security Questions**

- 5** **Explore all of the new features available!**

